

Dear Parents/Carers

RE: Coronavirus (COVID-19) (September 2020)

We look forward to welcoming everyone back to pre-school on Wednesday 2nd September 2020. In addition to our increased handwashing and cleaning routines throughout the day, the following procedures will now be in place:

Session times and drop off/pick up

Morning session drop off at 8.50am and pick up at 11.50am

Full day session drop off at 9.00am and pick up at 15.00pm

Afternoon session drop off at 12.00 and pick up at 15.00pm

Child/children to be dropped off/picked up at allocated time at designated door as follows:

Child surname A-M (main door for drop off/pick up)

Child surname N-Z (fire exit door for drop off/pick up)

Staff will be there to greet your child/children and to take them to wash their hands prior to starting their session at pre-school.

Where possible please can only one parent/carer perform drop off/pick up, so we do not create a pinch point during drop off/pick up. All parents/carers to adhere to the government 2 metre social distancing measures.

What can my child bring to pre-school?

- A named water bottle
- A named bag with spare clothes, nappies, wipes and comforter (if required). A small comforter is allowed if your child is struggling, however we will be spraying this with Dettol on arrival.

Please put your child/children in old clothes or ones you do not mind getting dirty or wet as we will not be using aprons to reduce the risk of infection. Parents/carers can supply a named apron in their child/children's bag should they wish to.

Please **do not** send your child/children in with face coverings as the government has advised against this in early years settings.

Please do not:

- Send your child/children into pre-school if they have a **temperature of 37.8 or above.** Children that develop a temperature during their session must be collected immediately.
- Send your child/children into pre-school if they have a **persistent cough** or develop a **new cough** or develop any other symptoms.
- Send your child/children to pre-school if they have a bad cold, flu like symptoms, sickness and diarrhoea or generally feel unwell as per our usual sickness policy. If any parent, carer or

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Registered Charity Number: 1012305 - Ofsted registration number: 127449



child/children has any of these symptoms, please **DO NOT come to pre-school**. Please engage with the government's test and trace requirements and self-isolate (see links below):

<https://www.gov.uk/get-coronavirus-test>

<https://www.gov.uk/coronavirus>

- Send your child/children into pre-school on return from travel outside UK where you are required to quarantine.

We appreciate that these new measures may cause some inconvenience to parents, but during these uncertain times we have to follow government advice, safeguard children and staff and do everything we can to contain this disease.

Thank you and best wishes

[Joanne Roberts](#)

Manager

Southborough Pre-school